

EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Wednesday, 23 May 2018

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee
held at Guildhall, EC2 on Wednesday, 23 May 2018 at 1.45 pm

Present

Members:

Jeremy Mayhew (Chairman)
Randall Anderson
Paul Martinelli
Deputy Hugh Morris

Officers:

John Cater	-
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Chamberlain's Department
Andrew Carter	- Director of Community and Children's Services
Colin Buttery	- Director of Open Spaces
Kate Smith	- Town Clerk's Department
Tom Conniffe	- Town Clerk's Department
Geoff Parnell	- Chamberlain's Department
Mark Jarvis	- Chamberlain's Department
Gerry Kiefer	- Open Spaces Department

1. APOLOGIES

Apologies were received from Deputy Jamie Ingham Clark, Alderman Robert Howard, Ian Seaton and Deputy Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED - That the public minutes of the meeting held on 21st March be agreed as an accurate record.

4. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

The Sub-Committee considered a report of the Town Clerk which set out the outstanding actions from previous meetings of the Sub-Committee.

RESOLVED – That the Committee notes the report.

5. **WORK PROGRAMME FOR FUTURE MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

Members agreed that given the City Surveyor and the Director of the Built Environment will be bringing Reports to the next meeting of the Sub-Committee on 13th July, officers should reschedule the Managing Director of the Barbican Centre's slot for later in 2018.

RESOLVED – That the Sub-Committee notes the report.

6. **CORPORATE AND BUSINESS PLANNING UPDATE**

The Sub-Committee received a Report of the Town Clerk concerning Corporate and Business Planning.

Members welcomed the Report, picking up on paragraph 23, they stressed that in the absence of information (or when information was incomplete), officers should try to avoid delays in driving through changes and “get on with it”; it was inevitable that some departments would be slower than others in identifying outcome measures and putting processes in place to collect them, these departments should not hold back overall progress.

RESOLVED – that the Sub-Committee noted the Report.

7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

RESOLVED - That the non-public minutes of the meeting held on 21st March 2018 be agreed as an accurate record.

11. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the outstanding non-public actions from previous meetings of the Sub-Committee.

RESOLVED – That the Sub-Committee notes the report.

12. **EFFICIENCY PLAN UPDATE - CROSS-CUTTING PROGRAMMES**

To note – it was decided that this Report would be taken in the public section of the meeting.

The Sub Committee received a Report of the Chamberlain concerning the progress of cross -cutting reviews.

The Chairman requested that the City Surveyor return to the Sub-Committee in July (the CS previously spoke to Members in November and February), to provide an update on the City Surveyor's departmental SBR savings. The Chairman asked whether these savings are at risk bearing mind further recent funding requests made by City Surveyors. The Chairman queried which financial year these requests were granted for i.e. was the baseline 2017/18 budget amended or was it for 2018/19? Officers would return to update and clarify at the next meeting of the Sub.

The Chairman also asked for an update on the asset management SBR review and how this relates to the operational property review and FM. The Chamberlain gave a brief summary, but Members were keen to see more detail. Officers would return to update Members at the next meeting of the Sub.

RESOLVED – that the Sub-Committee notes the Report.

13. DEPARTMENTAL MONITORING

To note – due to the availability of the Director of Community and Children's Services it was decided to take Item 13a and 13b at the beginning of the meeting.

13.1 Department of Community and Children's Services

The Sub-Committee received a Report of the Director of Community and Children's Services.

13.2 Department of Open Spaces

The Sub-Committee received a Report of the Director of Open Spaces.

14. NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were several questions.

15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

There was no other business.

The meeting ended at 3.45 pm

Chairman

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